



Re-Roof

Description

This guideline is used when performing a re-roof on a residential property. See the additional notes section for more information.

To apply, use the “Roofing Shingle to Shingle or Shingle to Metal - Residential (Push-Button)” or “Roofing Tile to Tile - Residential (Push-Button)” application on the CSS portal.

Who Can Apply

Roofing Contractor (CCC) or Owner/Builder.

Required Documents – always required

- Roof Data Sheet

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- FEMA Packet and/or Elevation Certificate
- Eagle Management Affidavit

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider

Review

- Floodplain, if applicable
- Environmental, if applicable



Inspections

- Notice of Commencement, if applicable
- Roof Dry-In
- Sheathing Affidavit, if contractor
- Sheathing, if owner/builder
- Ridge metal/vent install & 90#, if applicable
- Roof Final
- Debris, if using private provider
- PP Compliance Report, if using private provider

Additional Notes

This guideline is used when the final product being installed is shingle or metal.

For a flat only re-roof, see the "Roofing Various" guideline.

For a re-roof from shingle or metal to tile, see the "Roofing Various" guideline.

Private Provider for Plans Review is not permitted for this permit type, as there is no review.